

NOTICE TO BIDDERS

1.1 PROJECT INFORMATION

A. Notice to Bidders: Qualified bidders may submit construction bids for the project described in this Document. Submit bids according to the Instructions to Bidders (002113) and Supplementary Instructions to Bidders (002213).

B. **Project Identification: 19047 - Decorah CSD Additions and Renovations to the Softball Complex**

1. Project Location:

a. Goose Island Drive - Decorah, Iowa

2. Project Owner:

a. Decorah Community School District

3. Owner's Representative:

a. Greg Schaller, Buildings & Grounds Director

4. Project Architect:

a. Emergent Architecture: 200 State St - Ste 103, Cedar Falls, IA 50613 - 319.529.3945

5. Architect's Representative:

a. Ted Friesner - Project Manager

C. Project Description: Project consists of improvements to the existing softball field viewing area and an addition to the existing batting building south of the softball field. The improvements to the softball viewing area include three sections of raised bleachers seating approximately 150 people in each section. The center section will be surrounded by a poured in place concrete wall with a stone pattern on the exterior to match that of the existing softball dugouts. The center section will also receive a canopy cover made of steel and wood. The addition to the existing batting building consists of a concession stand with toilets and a ticket booth. This will be a wood-framed structure with footings and foundations, a poured concrete floor, and clad with metal siding and roof to match the construction of the batting building.

1. Project cost is anticipated to be under Three Hundred Thousand Dollars (\$300,000).

D. Construction Contract: A single bid will be received for the work of the General Contractor including the work of all subcontractors. Subcontractors of all construction trades shall submit bids to the General Contractors.

1.2 BID SUBMITTAL AND OPENING

A. All sealed lump sum bids prepared in compliance with the Instructions to Bidders must be received by the Decorah Community School District at the location and by the time and date noted below (Subparagraph 1). Bids will then be publicly opened and read aloud at the designated location and time below listed (Subparagraph 2).

1. Bids Due:

a. Time and Date: 2:00 p.m. local time on Thursday, August 6, 2020.

Location: Decorah CSD – Central Administration Office – 510 Winnebago St, Decorah, IA 52101.

2. Bid Opening:

- a. Time and Date: 2:15 p.m. local time on Thursday, August 6, 2020.
- b. Location: Decorah CSD – High School Cafeteria – 100 Claiborne Drive, Decorah, IA 52101.

1.3 BID SECURITY

- A. Bid security shall be submitted with each bid in an amount not less than five percent (5%) of the bid amount. No bids may be withdrawn for a period of 60 calendar days following the date of the opening of bids. The District reserves the right to reject any and all bids, re-advertise for new bids, and to waive informalities and irregularities in the bids submitted.

1.4 BIDDER'S QUALIFICATIONS

- A. Bidders must be properly licensed under the laws governing their respective trades and be able to obtain insurance and bonds required for the work.

1.5 PREBID MEETING

- A. A Prebid meeting for all bidders will be held at the project site at the softball bleachers located on Goose Island Drive in Decorah, Iowa on Monday, August 3, 2020 at 10:00 a.m. local time. Prospective prime bidders are requested to attend. Should inclement weather occur, the Prebid meeting will be moved to the High School Cafeteria located at 100 Claiborne, Drive in Decorah, Iowa.

- 1. Bidders' Questions: Architect will provide responses at Prebid conference to bidders' questions received up to two business days prior to conference.

1.6 PUBLIC HEARING

- A. A Public Hearing will be conducted on the proposed plans, specifications, form of contract, and estimate of cost for the construction of the above-described project at 6:00 p.m. on Monday, August 10, 2020 in the Decorah CSD – Middle School Cafeteria, located at 405 Winnebago St, Decorah, Iowa.

1.7 BID AWARD

- A. The contract shall be awarded to the lowest responsible bidder whose bid is in conformance with the Bidding Documents prepared by Emergent Architecture. Bids may be held by the District for a period not to exceed thirty (30) days from the date of the opening to review the bids and investigate the qualifications of bidders, prior to awarding the contract. Once approved, a Notice to Proceed will be issued to notify the bidder of the contract award.
- B. By statutory authority, a preference shall be given to products and provisions grown and coal produced within the State of Iowa. And preference shall be given to local domestic labor in the construction of the improvement.

1.8 TIME OF COMPLETION

- A. Successful bidder shall begin the work upon contract execution and shall complete all work on or before December 15, 2020.

1.9 PERFORMANCE & PAYMENT BONDS

- A. The successful bidder will be required to furnish a Performance Bond and a Payment Bond within ten (10) days after award in an amount equal to one hundred percent (100%) of the contract price.

1.10 SALES TAX EXEMPTION CERTIFICATES

- A. Contractors and approved subcontractors will be provided a Sales Tax Exemption Certificate to purchase building materials and/or supplies required in the performance of the construction contract with the District.

1.11 PRE-CONSTRUCTION CONFERENCE

- A. Before the work is commenced, a conference shall be held to discuss the contract. The conference shall be attended by the General Contractor, Subcontractors, District Representatives, Architect and Engineer.

1.12 PROCUREMENT AND CONTRACTING DOCUMENTS

- A. Printed Documents: Obtain after July 23, 2020 by contacting Rapids Reproductions at 800.383.1223.
 - 1. Deposit: \$100.00 per set with a check made payable to Decorah Community School District. Deposits are fully refundable if the Plans and Specifications are returned in usable condition (i.e. generally free of marking, tears, soiling, etc.) to Rapids Reproductions within 7 days of project award.
 - 2. Shipping: Additional, non-refundable shipping charges of \$30.00 per set will apply to shipped documents. Provide a separate check made payable to Decorah Community School District.
- B. Online Documents: Obtain access after July 23, 2020 by contacting Rapids Reproductions at 800.383.1223 or www.rapidsreproplanroom.com . Online access will be provided to all registered bidders and suppliers. Once registered and logged onto the project through the public planroom, bidders may view, download and print Bidding Documents at no charge.
- C. Viewing Documents: Examine after July 23, 2020 at any of the locations listed in the Supplementary Instructions to Bidders, 1.4.A.2.a (shown to add Section 33.11.1 to the Instructions to Bidders).

1.13 NOTIFICATION

- A. This Advertisement for Bids document is posted pursuant to the provisions of Iowa Code Chapter 26 - Public Construction Bidding and is issued by Darlene Woodhouse, Board Secretary, Decorah Community School District.

END OF DOCUMENT 001113